



# United Nations Population Fund

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## Job Description

<b>Job Title</b>	Re-advertisement - FAST-TRACK: Temporary Appointment - Programme Coordinator, Gender-based Violence and Sexual and Reproductive Health and Rights (GBV/SRHR), Taunggyi, Myanmar, P-3
<b>Job ID</b>	41578
<b>Location</b>	Asia and Pacific
<b>Full/Part Time</b>	Full-Time
<b>Regular/Temporary</b>	Regular

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### Background Information

This post is non-rotational.

### RE-ADVERTISEMENT

Note: "This is a re-advertisement. All applicants who had applied to the prior vacancy announcement, need not re-apply"

### FAST-TRACK: TEMPORARY APPOINTMENT:

Closing date: 22 April 2022 [5:00 pm New York time]

Duration: 364 days

Duty station: Taunggyi, Myanmar

### Organizational Setting

#### The Position:

Under the overall guidance of the UNFPA Deputy Representative and with direct supervision of the Humanitarian Response Specialist, based in Yangon, the Programme Coordinator GBV/SRHR is located in the project office in Taunggyi, Shan State.

#### How you can make a difference:

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA's strategic plan (2022-2025), reaffirms the relevance of the current strategic direction of UNFPA and focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices. These results capture our strategic commitments on accelerating progress towards realizing the ICPD and SDGs in the Decade of Action leading up to 2030. Our strategic plan calls upon UN Member States, organizations and individuals to "build forward better", while addressing the negative impacts of the Covid-19 pandemic on women's and girls' access to sexual and reproductive health and reproductive rights, recover lost gains and realize our goals.

In a world where fundamental human rights are at risk, we need principled and ethical staff, who embody these international norms and standards, and who will defend them courageously and with full conviction.

UNFPA is seeking candidates that transform, inspire and deliver high impact and sustained results; we need staff who are transparent, exceptional in how they manage the resources entrusted to them and who commit to deliver excellence in programme results.

### **Job Purpose:**

UNFPA expands the possibilities for women and young people to lead healthy and productive lives. UNFPA supports countries in using population data for policies and programmes to reduce poverty and to ensure that every pregnancy is wanted, every birth is safe, every young person is free of HIV and AIDS, and every girl and woman is treated with dignity and respect. Advancing gender equality and promoting the empowerment of women is a key programme priority of UNFPA defined in UNFPA strategic plan (2022-2025).

UNFPA has launched the second phase of the “Women and Girls First” Programme (2019-2022), which is a large multi-year, multi-donor initiative, that provides knowledge and technical leadership in partnership with civil society organizations and a wide range of stakeholders to advance: gender equality, improving sexual and reproductive health and rights (SRHR) services, responding to and preventing gender based violence (GBV) and integrating of Mental Health and Psychosocial Support (MHPSS).

Emergency preparedness and humanitarian assistance are integrated in UNFPA's work in Myanmar and are an important aspect in UNFPA's programme. UNFPA, in line with its global strategy, contributes to strengthening capacity to provide sexual and reproductive health services, gender based violence prevention and response and the use of population and rights-based data in humanitarian settings.

The Programme Coordinator will lead implementation of UNFPA's GBV/SRHR programme in Shan State which bridges the humanitarian-development-peacebuilding making strategic linkages with UNFPA's overall programme in Shan, including GBV, SRHR, MHPSS, and youth activities. The Programme Coordinator will be responsible for supporting the programme's expansion in Southern Shan and the implementation and coordination of GBV/SRHR/ MHPSS and youth programming with government counterparts, NGOs and civil society partners; and representation of UNFPA in the inter-agency coordination platform. The Programme Coordinator will also oversee the sub-office in northern Shan and provide guidance and support to partners on GBV, SRHR and MHPSS. S/he is also expected to lead UNFPA's humanitarian and COVID-19 response and recovery interventions in Shan State.

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### **Main Tasks & Responsibilities**

#### **You would be responsible for:**

##### **A. Partnerships and Coordination**

- Represent UNFPA in relevant inter-agency/sector meetings, consultations and workshops, provide feedback on GBV/SRHR at sub-national and local level to key stakeholders.
- Coordinate and regularly update the mapping of stakeholders and health service facilities relevant for GBV/SRH service provision
- Liaise with health and protection staff in other agencies and organizations (including governments, national and international NGOs and women's groups) for coherent programme intervention and integration of SRHR and GBV.
- Ensure the coordination and integration between all components of the Women and Girls First Programme and other programmes, in southern and northern Shan State, in particular the integration between SRHR, GBV, Gender, MHPSS, Youth Programming, Peace Building and Development.
- Establish linkages with existing SRHR, Gender, and HIV programmes to ensure synergies between programmes and maximize programme impact, working closely with offices in Nay Pyi Taw, Yangon, Lashio and other locations.
- Coordinate with relevant health and protection partners to ensure implementation of UN Framework for the Immediate Socio-Economic Response to COVID-19 in Myanmar, especially for Pillar 1: Health First and Pillar 2: Protecting People in Rakhine, as well as provide required technical support to NGOs partners for their COVID-19 response and recovery activities.

##### **B. Technical Support and Programming:**

- Provide analysis of the political, social and economic environment relevant to population and development, sexual and reproductive health and gender/GBV, and identify opportunities for UNFPA assistance and intervention.
- Keep abreast of international best practices, guidelines and legal frameworks as well as new national policy developments and strategies, plans and development frameworks and prepare briefs and provide inputs for policy dialogue, technical assistance coordination, and development frameworks.

- Use and systematically apply standard guidelines and protocols such as the MISP, Interagency Field Manual for SRH in Crises, the Essential Service Packages for Women and Girls subject to Violence, Minimum Standards for Prevention and Response to Gender-based Violence in Emergencies and related instruments during assessment, planning and implementation of all programming.
- Support the implementation of quality SRHR and GBV integrated programmes in Shan State, including COVID-19 response and recovery interventions, to empower women and young people and improve their access to SRHR and GBV services, including technical guidance, reporting, and financial management and monitoring of activities. Ensure continuity of life-saving GBV and SRHR interventions during humanitarian settings, including COVID-19.
- Support the development/revision of GBV/SRHR specific and related assessment tools as well as support the integration of protection and SRHR concerns into multi sectoral assessments.
- Provide technical support and guidance to the IPs in order to ensure high quality implementation of programme activities, integration of GBV, SRHR and MHPSS as well as to ensure service continuity in humanitarian settings, including COVID-19.
- Support development and adaptation of GBV/SRHR IEC material as well as structured training curriculums.
- Coordinate, develop and facilitate relevant GBV and SRHR training sessions for partners to support a human integrated rights-based approaches including implementation of standard operating procedures.
- Provide technical support to the development of relevant advocacy and policy documents to address SRHR and GBV needs and broader gender issues at the district/township level.
- Support proposal development and engage in resource mobilization efforts to support joint programming and strengthen coherence in programme delivery.

### C. Capacity Building

- Lead development of training material suitable to meet the needs of partners and organizations.
- Support development of IEC material in line with international best practices, including field testing.
- Coordinate and facilitate training sessions on GBV and SRHR for nongovernment actors, such as health care providers, non-governmental organizations, the IDP population, women groups, youth groups and peace groups, etc.
- Support development of capacity building strategies to ensure both linkages between SRHR, GBV, MHPSS and Youth but also across humanitarian, peace building and development spectrums of intervention.

### D. Monitoring, Evaluation and Reporting

- Ensure timely and high quality implementation of UNFPA's programmes in Shan State while addressing constraints posed by ongoing conflict and COVID-19 restrictions.
- Develop monthly reports that capture relevant information and that support the analysis and evaluation of program progress and outcomes.
- Collect and compile programme activity information and provide support for the development of annual donor reports, monitoring and evaluating progress toward achievement of programme outcomes.
- Regularly and closely follow up with partners in the field and liaise with their Yangon/Lashio/Taunggyi counterparts in all aspects of planning, programming, implementation and review.
- Undertake field monitoring visits in Northern and Southern Shan State to verify quality of project activities as well as arrange periodic project assessment and review with counterparts and other partners.
- Consolidate existing assessments on SRHR and GBV situations in that setting and/or engage the displaced, returnee and host populations in conducting relevant participatory analyses, rapid needs assessments, etc.

### E. Management responsibilities:

- Manage the Field office in Taunggyi and oversee the sub-office in Lashio, Northern Shan State including supervision of all staff.
- Ensure full awareness and adherence to all organizational policies (travel, vehicle, procurement, human resources, etc.)
- Ensure organizational equipment and assets are maintained and used in accordance with UNFPA policies and business practice.
- Support supervisees to develop Performance Appraisal and Development plans and provide regular feedback and support to facilitate professional development of staff; and ensure their safety and wellbeing.
- Oversee the development of action plans and help to bring innovations to programming in collaboration with various sectors/clusters and the network of UNFPA partners.
- Write monthly work plans, monthly reports, and other reports as needed or requested.
- Perform any other duties as assigned by UNFPA.

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### Qualifications and Experience

#### Education:

Advanced University degree in medicine, public health, international development, social sciences, gender/GBV or other related field.

**Knowledge and Experience:**

- A minimum of 5 years of SRHR or GBV professional experience, with preference for a candidate demonstrating strong knowledge of one area and familiarity with the other.
- Knowledge of gender issues in development, particularly regarding SRHR and GBV including relevant international human rights standards; and operational and advocacy experience implementing UNSC resolutions on Women, Peace and Security (1325, 1820, 1888, 1889 and 1960, 2347) and Youth, Peace and Security (2050) as an asset; or knowledge and practical experience in sexual reproductive health and rights programming in humanitarian and post-conflict recovery settings, including GBV-SRHR integrated programme;
- Experience and capacity in development and delivery of GBV/SRHR training components to government, NGO, and community level participants.
- Demonstrated leadership, facilitation, and team working skills and ability to establish harmonious working relations in an international and multicultural environment.
- Demonstrated representational, leadership and management skills.
- Experience working in Myanmar or the region is an added advantage.
- Excellent computer literacy (windows environment, MS office applications (including Word, Excel and Power-point and Internet skills).

**Languages:**

Fluency in English is required; knowledge of another UN language is desirable.

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**Required Competencies****Values:**

- Exemplifying integrity
- Demonstrating commitment to UNFPA and the UN system
- Embracing diversity in all its forms
- Embracing change

**Core Competencies:**

- Achieving Results
- Being Accountable
- Developing and Applying Professional Expertise/Business Acumen
- Thinking analytically and Strategically
- Working in Teams/Managing Ourselves and our Relationships
- Communicating for Impact

**Functional Competencies:**

- Business acumen
- Implementing management systems
- Innovation and marketing of new approaches
- Client orientation
- Organizational awareness

**Managerial Competencies**

- Providing strategic focus,
- Engaging staff and partners,
- Leading, developing and empowering people/creating a culture of performance, Making decisions and exercise judgment

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**UNFPA Work Environment**

UNFPA provides a work environment that reflects the values of gender equality, teamwork, Embracing diversity in all its forms, integrity and a healthy balance of work and life. We are committed to maintaining our balanced gender distribution and therefore encourage women to apply. UNFPA promotes equal opportunities for all including persons with disabilities.

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**Compensation and Benefits**

This position offers an attractive remuneration package commensurate with the level of the post.

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**Disclaimer**

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Notice to applicants: In accordance with the rules of the United Nations, persons applying to posts in the international Professional category, who hold permanent resident status in a country other than their country of nationality, are required to renounce such status upon their appointment. Exceptions to this rule are very limited and can be made only for: (a) stateless persons; (b) newly appointed staff members who have applied for citizenship by naturalization, when such citizenship will be granted imminently; (c) acting staff members in the General Service and related categories with permanent residency status, on promotion to the Professional category; (d) staff members appointed under a temporary appointment. Please understand that UNFPA is not in a position to provide advice on or assistance in applying for any citizenship.

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**HOW TO APPLY:**

UNFPA has established an electronic application management system. This allows applicants to create a candidate profile, which can be updated regularly and submitted for more than one vacancy.

Download the Step by Step Guide to Applying in the E-Recruit System of UNFPA at <http://www.unfpa.org/employment>.

Please print out the Guide for your reference during the registration and application process.

Notice: There is no application, processing or other fee at any stage of the application process. UNFPA does not solicit or screen for information in respect of HIV or AIDS and does not discriminate on the basis of HIV/AIDS status.

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