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Job Description

Job Title	NATIONAL POST: Programme Analyst, Sexual and Reproductive Health and Rights (SRHR), Hpa-an, Kayin State, UNFPA Myanmar Country Office, NOB
Job ID	34999
Location	Asia and Pacific
Full/Part Time	Full-Time
Regular/Temporary	Regular

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Background Information

PLEASE NOTE THAT THIS VACANCY IS OPEN ONLY TO NATIONALS OF MYANMAR.

Duty Station: Hpa-an, Kayin State, Myanmar
 Closing Date: 4 February 2021 (5 pm, Yangon Time)
 Duration: One Year (renewable) [i]

[i] No expectancy of renewal in according with UN Staff Regulation 4.5.

Organizational Setting

The Position:

The SRHR Programme Analyst is located in the sub-offices in Hpa an, Kayin State, and covers UNFPA's programme in the South East (Kayin and Mon State) and reports to the Humanitarian Response Specialist. The analyst will play a critical role in strengthening integration of sexual and reproductive health and rights - gender based violence and Mental Health and Psychosocial Support in the South East, with a particular focus on ensuring preparedness and response to COVID-19 and in particular, to meet and uphold the needs and rights of women and girls, and young people, including migrants returning to Myanmar.

How you can make a difference:

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA's new strategic plan (2018-2021), focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices.

In a world where fundamental human rights are at risk, we need principled and ethical staff, who embody these international norms and standards, and who will defend them courageously and with full conviction.

UNFPA is seeking candidates that transform, inspire and deliver high impact and sustained results; we need staff who are transparent, exceptional in how they manage the resources entrusted to them and who commit to deliver excellence in programme results.

Job Purpose:

UNFPA's Fourth Country Programme Document (2018-2022) for Myanmar was approved by the Executive Board in September 2017. The Programme focuses on three key areas of intervention 1) sexual and reproductive health) 2) gender equality and women's empowerment and 3) population dynamics. The proposed Country Programme is aligned with new UNFPA's Strategic Plan (2018-

2021) and the first United Nations Development Assistance Framework (2018-2021). Youth and adolescents as well as gender equality and related human rights, are mainstreamed throughout the programme. UNFPA has partnerships with the government departments, UN agencies, INGOs and local NGOs, foundations and research institutions. UNFPA has a presence in a number of priority states/regions, integrating development, peace building and humanitarian spectrums.

UNFPA has also launched the second phase of the “Women and Girls First” Programme (2019-2022), which is a large multi-year, multi-donor initiative, that provides knowledge and technical leadership in partnership with civil society organizations and a wide range of national stakeholders to advance: gender equality, improving sexual and reproductive health and rights (SRHR) services, responding to and preventing gender based violence (GBV) and integrating of Mental Health and Psychosocial Support (MHPSS).

Emergency preparedness and humanitarian assistance are integrated in UNFPA’s work in Myanmar and are an important aspect in its proposed fourth country programme (2018-2022). UNFPA, in line with its global strategy, contributes to strengthening national capacity to provide sexual and reproductive health services, gender based violence prevention and response and the use of population and rights-based data in humanitarian settings.

As Myanmar Government and development actors prepare and respond to the COVID19 pandemic in Myanmar, there is a clear acknowledgement and understanding among actors that given the already existing gaps in health services, particularly Sexual and Reproductive Health Services, continued efforts are needed to ensure that service continuity for SRH services can be maintained for women and girls in Myanmar. In the South East Region the high number of returning migrants is resulting in additional need for services, especially in quarantine facilities and hard to reach areas.

In this context, the SRHR Programme Analyst will provide technical, operational and coordination support to UNFPA’s Sexual and Reproductive and Health and Rights programme in Kayin and Mon States. The Programme Analyst will work in close collaboration with local authorities, humanitarian and development agencies (UN, NGOs and INGOs) and civil society organizations to provide SRHR coordination and technical support at the state-level within the COVID 19 context. S/he provides technical guidance and support to SRHR partners, including government and Ethnic Health Organizations, on SRHR service continuity and collaborates with the County Office (CO) SRHR team to support advocacy activities and strengthen coordination for COVID19 Response at State and local level. S/he analyses and assesses relevant political, social and economic trends, including COVID19 developments, and provides substantive inputs to project formulation and evaluation, joint programming initiatives and national development frameworks.

Main Tasks & Responsibilities

You would be responsible for:

Partnerships and Coordination

- Support implementation and design of the SRH aspects of UNFPA programme, with a focus COVID19 response and its component projects in line with Government priorities.
- Review the evolving political, social and economic environment and the national health system and the response to COVID19 in Kayin and Mon States, and pursues opportunities for UNFPA assistance and intervention in coordination with the CO SRHR team.
- Represent UNFPA to government, development and humanitarian coordination mechanisms in Kayin and Mon States, and Kayah State, if required.
- Develop/strengthen SRHR humanitarian/recovery coordination mechanism in place at state level.
- Liaise with SRHR staff, and health advisers in other agencies and organizations (including governments, national and international NGOs and women’s groups)
- Implement agreed-upon SRHR standard operating procedures and related policies and practices.

Technical support and Programming

- Provide technical guidance and oversight on UNFPA COVID 19 response and SRHR programme implementation including capacity support to UNFPA staff and partner organizations;
- Provide technical support to the development of relevant advocacy and policy documents to address COVID19 related (A)SRH and broader health issues at the state and township levels.
- Plan, coordinate and manage UNFPA-supported activities such as provision of health messages including maternal and newborn health, STD/HIV/AIDS, gender issues including

GBV and trafficking of women, ASRH and other health-related topics which are particularly beneficial to youth and women in the community and in-line with cultural and traditional beliefs of the respective communities.

- Use and apply systematically standard guidelines and protocols such as IASC guidelines, SRH/GBV in humanitarian settings related instruments during assessment, planning and implementation of SRHR programming. Disseminate and orient Government, UNFPA and humanitarian partners to use, adapt and apply in their respective programming.
- Consolidate existing assessments on the SRHR situation and COVID19 context and/or engage the displaced, returnee and host populations in conducting relevant participatory analyses, rapid needs assessments, etc. of SRHR. Use this information to develop/update SRHR action plans in collaboration with various sectors/clusters.
- Support the strengthening of MSDR system at state and township levels through data analysis and quarterly review meetings.
- Support the operationalization of SRHR policy at state level once it is launched.
- Provide technical assistance and participate in organizing and conducting trainings on SRHR and the Minimal Initial Service Package (MISP);

Monitoring and Evaluation

- Monitor implementation of Implementing Partners work plans, identify opportunities to strengthen programme interventions, analyzes factors affecting the achievement of results, recommends corrective actions and follows up on recommendations provide regular feedback to the Humanitarian Response Specialist and Women and Girls First Programme Specialist and SRHR team.
- Ensure that UNFPA supported activities in assigned areas are properly implemented in a timely manner;
- Ensure the linkage of UNFPA supported project activities with expected outputs of UNFPA's Programme of Assistance in Myanmar;
- Train partner organizations and other sectors in use of SRH reporting and monitoring forms with particular emphasis to the implementation of Minimum Initial Service Package (MISP).
- Collect and compile programme activity information, evaluating progress toward achievement of program outcomes.
- Regularly and closely follow up with partners in the field and liaise on all aspects of planning, programming, implementation and review.

Administrative, financial and miscellaneous:

- Analyse, synthesize and disseminate information and data, develop and maintain information systems including project files, reports, publications, briefings, meeting minutes , note-to-files as required;
- Assist in writing program concept notes and proposals.
- Coordinate and collaborate with other UN agencies to maximize the outcomes and impact of the UNFPA programme of assistance;
- Perform other related duties that may be assigned by UNFPA

Qualifications and Experience

Education:

Advanced university degree in medical science, public health, humanitarian studies, or other social science and development related field.

Knowledge and Experience:

- Two years of professional experience in the relevant field.
- Knowledge of sexual and reproductive health, HIV and protection issues in humanitarian and post-conflict recovery settings
- Field experience addressing/integrating gender, and/or sexual and reproductive health issues in emergency and post conflict contexts
- Excellent computer literacy (windows environment, MS office applications including Word, Excel and Power-point and Internet skills)
- Strong commitment to the mandate of the UN and UNFPA in Myanmar

Languages:

Fluency in English is required. Knowledge of local languages is an asset.

Required Competencies

Values:

- Exemplifying integrity
- Demonstrating commitment to UNFPA and the UN system
- Embracing cultural diversity
- Embracing change

Core Competencies:

- Achieving Results
- Being Accountable
- Developing and Applying Professional Expertise/Business Acumen
- Thinking analytically and Strategically
- Working in Teams/Managing Ourselves and our Relationships
- Communicating for Impact

Functional Competencies:

- Business acumen
- Implementing management systems
- Innovation and marketing of new approaches
- Client orientation
- Organizational awareness

Managerial Competencies (optional)

- Providing strategic focus,
- Engaging staff and partners, Leading,
- Developing and empowering people/creating a culture of performance,
- Making decisions and exercise judgment

UNFPA Work Environment

UNFPA provides a work environment that reflects the values of gender equality, teamwork, Embracing diversity in all its forms, integrity and a healthy balance of work and life. We are committed to maintaining our balanced gender distribution and therefore encourage women to apply. UNFPA promotes equal opportunities for all including persons with disabilities.

Disclaimer

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HOW TO APPLY:

UNFPA has established an electronic application management system. This allows applicants to create a candidate profile, which can be updated regularly and submitted for more than one vacancy. Download the Step by Step Guide to Applying in the E-Recruit System of UNFPA at <http://www.unfpa.org/employment>. Please print out the Guide for your reference during the registration and application process.

Notice: There is no application, processing or other fee at any stage of the application process. UNFPA does not solicit or screen for information in respect of HIV or AIDS and does not discriminate on the basis of HIV/AIDS status.

To apply for the post, please click on the following link:

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