

Preview

NATIONAL POST: Programme Analyst, Gender-base...

Preview

Internal - Desktop

Language

English (Default)

Job Info

Organization

United Nations Population Fund

Locations

Yangon, Myanmar

Work Locations

United Nations Population Fund

Posting Date

3-Oct-2022

Apply Before

24-Oct-2022 06.30

Posting Visibility

Internal and External

Full or Part Time

Full time

Grade

NOA

Vacancy Type

Fixed Term

Practice Area

Bureau

Independent office

Contract Duration

1 Year with Possibility for extension

Education & Work Experience

Master's Degree - 2 year(s) experience OR Bachelor...

Other Criteria

Field experience addressing/integrating gender and/or r...

Required Languages

English

Desired Languages

Myanmar & English

Vacancy Timeline

3 Weeks

Mobility required/no mobility

Job Category

Gender Equality & Human Rights

Job Details

Job Description

The Position:

The Programme Analyst will provide technical, operational and coordination support to UNFPA GBV programme and GBV sub-cluster. The incumbent will work in close collaboration with humanitarian and development agencies (UN, NGOs and INGOs), civil society organizations and other relevant stakeholders to provide GBV coordination and technical assistance as appropriate.

The Programme Analyst, GBV will report directly to the Gender Equality/GBV Programme Specialist.

How you can make a difference:

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA's strategic plan (2022-2025), reaffirms the relevance of the current strategic direction of UNFPA and focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices. These results capture our strategic commitments on accelerating progress towards realizing the ICPD and SDGs in the Decade of Action leading up to 2030. Our strategic plan calls upon UN Member States, organizations and individuals to "build forward better", while addressing the negative impacts of the Covid-19 pandemic on women's and girls' access to sexual and reproductive health and reproductive rights, recover lost gains and realize our goals.

In a world where fundamental human rights are at risk, we need principled and ethical staff, who embody these international norms and standards, and who will defend them courageously and with full conviction.

UNFPA is seeking candidates that transform, inspire and deliver high impact and sustained results; we need staff who are transparent, exceptional in how they manage the resources entrusted to them and who commit to deliver excellence in programme results.

Job Purpose:

UNFPA Myanmar programme is being operated under the Country Programme Document (CPD) for 2018-2022. CPD has three outputs: (i) Strengthened capacities to deliver sexual and reproductive health information and services that reach women, youth, adolescents, minorities and other vulnerable and marginalized groups, including those affected by conflict and disasters, (ii) Strengthened capacities to formulate and implement multi-sectoral rightsbased policies and interventions that prevent and mitigate the impact of gender-based violence, especially among the marginalized, the vulnerable and young people, and (iii) National and subnational stakeholders have capacity to use census and other population data to advocate for and formulate policies and plans, especially for women, girls and adolescents and youth, which are inclusive, conflict sensitive and promote resilience. The Programme Analyst will provide technical, operational and coordination support to UNFPA GBV programme and GBV sub-cluster. You will facilitate capacity building of various stakeholders in GBV prevention, mitigation and response, contribute to strengthening and expansion of partnerships and coordination mechanism, and play a key role in GBV programme management.

You would be responsible for:

A. Technical Support and Capacity Building

- Participate in the identification and formulation of the country programme and component projects by compiling and analyzing information in the subject areas of UNFPA assistance to partners, drafts project documents and work plans and prepares tables and statistical data.
- Contribute to creation and sharing of knowledge by synthesizing and documenting findings and lessons learned, success stories and best practices, strategies and approaches of the CO, and drafting relevant materials for dissemination.
- Support advocacy and resource mobilization strategy of the CO by compiling and synthesizing relevant background material for use in discussions and public events. Establishes and maintains network of donor and public information contacts and provides assistance in organizing and conducting donor meetings and public information events.
- Analyze and interprets the political, social and economic environment relevant to population and development, reproductive health and gender, and identifies opportunities for UNFPA assistance and intervention. Keeps abreast of new policy developments and strategies analyzing policy papers, strategy documents, national plans and development frameworks, and prepares briefs and inputs for policy dialogue, technical assistance coordination, and development frameworks.
- Keep abreast of new policy developments and strategies analyzing policy papers, strategy documents, national plans and development frameworks, and prepares briefs and inputs for policy dialogue, technical assistance coordination, and development frameworks.
- Disseminate and orient UNFPA and implementing partners to use, adapt and apply standard guidelines and protocols in their respective programming.
- Consolidate existing assessments on the GBV situation in that setting and /or engage the displaced, returnee and host populations in conducting relevant participatory analyses, rapid needs assessments, etc.
- Coordinate and facilitate relevant training sessions for intra-sectoral and multi-sectoral prevention and response actors. • Provide technical support as needed to implanting partners to undertake case management, referrals and psychosocial interventions for GBV survivors.

B. Partnerships and Coordination

- Contribute to the development/strengthening of GBV humanitarian/recovery coordination
- Build and maintain strong networks and buy-in for accelerated GBV programme implementation from development and humanitarian actors

- Support development and implementation of strategic documents/tools for interagency coordination on behalf of UNFPA/GBV sub-cluster
- Support the implementation of GBV Information Management System

- Liaise with GBV staff and gender advisers in other agencies and organizations for coherent GBV programme interventions
- Provide GBV and gender expertise to multi-sectoral assessments to ensure safe and ethical data collection, sharing and risk reduction

C. Monitoring and Evaluation

- Evaluate project and programme activities, establishing and implementing mechanisms to systematically assess the achievement of results, conducting field visits, participating in review meetings and evaluation missions and preparing regular inputs to status and progress reports. Analyzes factors affecting the achievement of results, recommends corrective actions and follows up on recommendations.

- Collect and compile programme activity information, evaluating progress towards achievement of programme outcomes
- Provide technical support to partners in tracking progresses and reporting regularly and timely on the agreed indicators

D. Programme Management

- Maintain awareness of budget and expenditures in order to manage programme within the budget
- Regularly and closely follow up with partners in the field in all aspects of planning, programming, implementation and review. Guide the partners on results-based management.

- Prepare periodic progress and annual reports (including financial reports and reports on distribution and use of assets, equipment and supplies) using UNFPA's results-based management approach, substantive analysis of related issues and ways forward.

- Ensure organizational equipment and assets are maintained and used in accordance with UNFPA policies and procedures

- Assist in writing proposals

- Perform other duties as assigned by UNFPA.

Qualifications and Experience:

Education:

Advanced university degree in social work or other social sciences, public/community health, gender, law or related discipline or Bachelor Degree with minimum of 2 years of relevant professional experience.

Knowledge and Experience:

- Up to 2 years of increasingly responsible relevant professional experiences for those with Advanced Degree

- Up to 4 years of relevant professional experience for those with Bachelor Degree.

- Field experience addressing/integrating gender and/or reproductive health issues in emergency and post conflict contexts
- Knowledge of gender issues in development, particularly GBV, including relevant international human rights standards; and operational and advocacy experience implementing UN Security Council resolutions on Women, Peace and Security (1325,1820, 1888, 1889 and 1960)

- Experience in utilizing the following international tools: GBV Standard Operating Procedures; GBV Information Management System; IASC Guidelines for Integrating GBV Interventions in Humanitarian Settings; IASC Gender in Humanitarian Action Handbook; GBV Coordination Handbook; and WHO Ethical and Safety Recommendations for Researching Gender-based Violence in Emergencies, as an asset

- Excellent computer literacy (windows environment, MS office applications, including Word, Excel and PowerPoint, and internet skills)

- Experience and capacity in development and delivery of GBV training components to NGOs and community-level participants

- Experience in application of conflict sensitive and "do no harm" approach programmin

Languages:

- Fluency in English and Myanmar; knowledge of other Myanmar ethnic languages is an asset.

Required Competencies:

Values:

- Exemplifying integrity,

- Demonstrating commitment to UNFPA and the UN system,
- Embracing cultural diversity,
- Embracing change

Core Competencies:

- Achieving results,
- Being accountable,
- Developing and applying professional expertise/business acumen,
- Thinking analytically
- Working in teams/managing ourselves and our relationships
- Communication for Impact

Functional Competencies:

- Advocacy/Advancing a policy-oriented agenda
- Leveraging the resources of national counterparts and partners/building strategic alliances and partnerships
- Delivering results-based programmes
- Internal and external communication and advocacy for results mobilization

HOW TO APPLY: There is no application, processing or other fee at any stage of the application process. UNFPA does not solicit or screen for information and does not discriminate on the basis of HIV/AIDS status. To apply for the post, please click on the following link: This link is for the internal applicants.

https://estm.fa.em2.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_2003/job/6158