



## Vacancy Notice No. IC/2021- 006 (Extension)

### Terms of Reference

<b>Assignment Title:</b>	National Consultant for Gender Based Violence (GBV), (Extension)
<b>Duration of Consultancy Assignment:</b>	3 Months
<b>Duty Station:</b>	Myitkyina, Kachin
<b>Closing Date for Application:</b>	12 July 2021 (5 pm Yangon Time)
<b>Expected Starting date of Assignment:</b>	July 2021 (as soon as possible)

#### 1. PURPOSE OF CONSULTANCY

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA's new strategic plan (2018-2021), focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices.

UNFPA has launched the second phase of the "Women and Girls First" Programme (2019-2022), which is a large multi-year, multi-donor initiative, including EU, that provides knowledge and technical leadership in partnership with civil society organizations and a wide range of national stakeholders to advance: gender equality, improving sexual and reproductive health and rights (SRHR) services, responding to and preventing gender based violence (GBV) and integrating Mental Health and Psychosocial Support (MHPSS).

The GBV National Consultant will provide technical, operational and coordination support to UNFPA GBV programme and GBV sub-sector in Kachin State. S/he will facilitate capacity building of various stakeholders in GBV prevention, mitigation and response, contribute to strengthening and expansion of partnerships and coordination mechanism in Kachin, and support integration of GBV programming with other UNFPA mandate areas, such as, Sexual and Reproductive Health and Rights, MHPSS, and youth. The Consultant will guide and facilitate the delivery of UNFPA's programmes by monitoring results achieved during implementation.

#### 2. SUPERVISION AND WORKING ARRANGEMENT



The consultant will work under the direct supervision of the Head of Field Office based in Myitkyina coordinating closely with relevant technical teams. The Consultant will report directly to the Head of Field Office in Myitkyina.

### **3. SCOPE OF WORK AND EXPECTED DELIVERABLES**

#### **Technical Support and Capacity Building**

- Analyze and interpret the political, social and economic environment relevant to population and development, sexual and reproductive health and gender, and identify opportunities for UNFPA assistance and intervention.
- Contribute in the development/strengthening of GBV humanitarian/recovery coordination mechanisms in place at state level.
- Use and systematically apply standard guidelines and protocols such as IASC Guidelines for Integrating GBV Interventions in Humanitarian Settings, RH/GBV in humanitarian settings, and related instruments during assessment, planning and implementation of GBV programming.
- Disseminate and orient UNFPA and implementing partners to use, adapt and apply standard guidelines and protocols in their respective programming.
- Consolidate existing assessments on the GBV situation in that setting and/or engage the displaced, returnee and host populations in conducting relevant participatory analyses, rapid needs assessments, etc. of GBV.
- Use this information to develop/update GBV action plans and help to bring innovations to programming in collaboration with various sectors/clusters and the network of partners within the Women and Girls First initiative.
- Support developing proposals and engage in resource mobilization efforts to support joint programming and strengthen coherence in programme delivery.
- Coordinate and facilitate relevant training sessions for intra-sectoral and multi-sectoral prevention and response actors for a stronger integrated rights-based approach.
- Provide technical support to the development of relevant advocacy and policy documents to address GBV and broader gender issues at the district level.
- Provide technical support as needed to implementing partners to undertake case management, referral, and psychosocial interventions for GBV survivors and contribute to strengthening local capacity to strengthen national mechanisms for human rights violations as these relate to women and girls and gender based violence.
- Support health partners to integrate GBV and MHPSS issues into their service delivery.

#### **Partnerships and Coordination**

- In coordination with Programme Specialist (GBV), support inter-agency GBV working groups (coordination groups) at state and lower levels.



- Liaise with GBV staff and gender advisers in other agencies and organizations (national and international NGOs and women's groups) for coherent GBV programme intervention.
- Implement agreed-upon GBV standard operating procedures, related policies and practices.
- Coordinate with GBV and protection actors to conduct emergency assessments, analyze results, and plan emergency response.
- Provide GBV and gender expertise to multi-sectoral assessments to ensure safe and ethical data collection, sharing, and risk reduction.
- Arrange for comprehensive and progressive gender-awareness training workshops with all staff of this organization.
- Build and maintain strong networks and buy-in for accelerated GBV response from non-government development and humanitarian actors.

### **Monitoring and Evaluation**

- Monitor implementation of Implementing Partners' work plans, identify opportunities to strengthen programme interventions, analyze factors affecting the achievement of results, recommend corrective actions and follow up on recommendations. Provide regular feedback to the GE/GBV Specialist, Humanitarian Response Specialist and Women and Girls First Programme Specialist.
- In collaboration with the GBV working groups, review GBV Incident forms and other relevant forms as needed for the setting.
- Train partner organizations and other sectors in following GBV guiding principles, referral pathways, psychosocial interventions, as well as sector-specific tools for GBV assessment, reporting, case management, and monitoring.
- Collect, compile, and analyze GBVIMS data to identify trends, patterns, and service gaps and prepare reports as specified under Information Sharing Protocols.
- Develop monthly reports that capture relevant information and that support the analysis and evaluation of program progress and outcomes.
- Collect and compile programme activity information, evaluating progress toward achievement of programme outcomes.
- Regularly and closely follow up with partners in the field and liaise with their Yangon counterparts in all aspects of planning, programming, implementation and review.
- Perform other duties as assigned by UNFPA.

### **4. DURATION AND WORKING SCHEDULE**

The consultant will be engaged for 3 months on a full time basis. The Consultant will work in the UNFPA Field Office in Myitkyina, Kachin State with potential travel to programme implementing sites, UNFPA Field Offices and CO in Yangon.



## **5. MONITORING AND PROGRESS CONTROL**

The Consultant will report directly to the Head of Field Office in Myitkyina. Consultant will prepare monthly work plan to be approved by his/her supervisor and submit a monthly progress report by first week of each month for the previous month.

## **6. Terms of Payment**

The consultant will work on a full-time schedule and are remunerated on a monthly basis.

## **7. QUALIFICATIONS AND EXPERIENCE**

### **Education:**

- Advanced university degree in social work or other social sciences, public/community health, gender, legal advice as it relates to gender and GBV, and development or related field.

### **Knowledge and Experience**

- For those with advanced university degree, minimum two years of increasingly responsible relevant professional experience is required
- For those with Bachelor's degree, minimum four years of increasingly responsible relevant professional experience is required
- Strong commitment to the mandate of the UN and UNFPA in Myanmar
- Field experience addressing/integrating gender, and/or reproductive health issues in emergency and post conflict contexts
- Knowledge of gender issues in development, particularly GBV, including relevant international human rights standards; and operational and advocacy experience implementing UNSC resolutions on Women Peace and Security (1325, 1820, 1888, 1889 and 1960)
- Knowledge of reproductive health, HIV and protection issues in humanitarian and post-conflict recovery settings
- Experience in utilizing the following international tools: GBV Standard Operating Procedures; GBV Information Management System; IASC Guidelines for Integrating GBV Interventions in Humanitarian Settings; IASC Gender in Humanitarian Action Handbook; GBV Coordination Handbook; and WHO Ethical and Safety Recommendations for Researching Gender-based Violence in Emergencies
- Excellent computer literacy (windows environment, MS office applications including Word, Excel and Power-point and Internet skills)
- Experience and capacity in development and delivery of GBV training components to NGO and community level participants

### **Languages**



- Fluency in oral and written English and Myanmar is essential with ability to write clearly and concisely and to compose correspondence and documents in both languages.

## HOW TO APPLY

Applicants with the required qualifications and experience should submit the application with the UN P11 form (<http://myanmar.unfpa.org/vacancies/un-p11-personal-history-form>), completed and signed by the applicant along with the education certificates and the names and contact information of three references.

Applications should be addressed to:

Email: [hr.myanmar@unfpa.org](mailto:hr.myanmar@unfpa.org)

Attention: International Operations Manager,  
Room A07, UNFPA, No.6, Natmauk Road, Yangon

### Note:

UNFPA reserves the right to offer comparable assignment to those qualified candidates that may not have been selected for this consultancy assignment which they applied for. These offers will be based on the needs of the organization, appropriateness and relevance to the candidate's educational backgrounds and work experience. Only those candidates in whose qualifications and experience the Office has further interest will be contacted for subsequent interviews.

- (i) This vacancy is open to applicants of either sex.**
- (ii) There is no application, processing or other fee at any stage of the application process.**
- (iii) UNFPA does not solicit or screen for information in respect of HIV or AIDS and does not discriminate on the basis of HIV/AIDS status.**
- (iv) UNFPA regrets its inability to reply individually or to attend to telephone queries on the above advertised post.**