

< NATIONAL POST: Program Associate, Monitoring and Evaluation, Yangon, 22439

Job Info

Organization

United Nations Population Fund

Locations

Yangon, Myanmar

Work Locations

DS - Yangon, Myanmar

Posting Date

26/11/2024

Apply Before

11/12/2024 05.30

Posting Visibility

Internal and External

Full or Part Time

Full time

Grade

G7

Vacancy Type

Fixed Term

Practice Area

Bureau

Independent office

Contract Duration

1 Year with Possibility for extension

Education & Work Experience

Bachelor's Degree - 4 year(s) experience OR High School ce...

Other Criteria

Required Languages

English and Myanmar

Desired Languages

Vacancy Timeline

2 Weeks

Mobility required/no mobility

Job Category

Monitoring & Evaluation



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The Position:

The Programme Associate will support monitoring and evaluation (M&E) functions in enhancing results-based management of the Women and Girls First (WGF) Programme at UNFPA Myanmar by effectively assisting IPs in monitoring, reporting, evaluation, and information management.

You will directly report to M&E Analyst (WGF) and overall supervision to Programme Manager (WGF).

How you can make a difference:

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA's strategic plan (2022-2025), reaffirms the relevance of the current strategic direction of UNFPA and focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices. These results capture our strategic commitments on accelerating progress towards realizing the ICPD and SDGs in the Decade of Action leading up to 2030. Our strategic plan calls upon UN Member States, organizations and individuals to "build forward better", while addressing the negative impacts of the Covid-19 pandemic on women's and girls' access to sexual and reproductive health and reproductive rights, recover lost gains and realize our goals.

In a world where fundamental human rights are at risk, we need principled and ethical staff, who embody these international norms and standards, and who will defend them courageously and with full conviction.

UNFPA is seeking candidates that transform, inspire and deliver high impact and sustained results; we need staff who are transparent, exceptional in how they manage the resources entrusted to them and who commit to deliver excellence in programme results.

Job Purpose:

You will play a supporting role in strengthening results-based monitoring and reporting of the WGF Phase 3 Programme by ensuring to provide technical support to implementing partners in information management. S/he will support the development of monitoring tools collaborating with M&E analyst (WGF) to ensure the indicators that are incorporated in the results framework of the WGF Phase 3 to be tracked, analyzed, and evaluated.

You would be responsible for: The following duties and in consultation with the M&E Analyst (WGF), will determine the prioritization of activities:

Monitoring, Evaluation, Reporting and Information management

- Contribute to development and updating of SRHR, GBV, and MHPSS indicators and ensure all implementing partners' work plan indicators contribute to the WGF results framework during IPs work plan development and revision.
- Support results-based reporting and provide technical comments on quarterly data matrices, work plan progress reports, and participate in monitoring meetings and field visits as required.
- Support the development of M&E plans, reporting templates, periodically update programme implementation areas, service mapping, and other information.
- Support Implementing partners' in strengthening results-based reporting, and data management.
- Support IPs in the effective use of field monitoring tools for SRHR, GBV, and MHPSS data collection methods either through field monitoring visits or remote technical support.
- Support information management, including data quality assurance, consolidation, clarification, and analysis of consolidated data for the Women and Girls First (WGF) Programme, including SRHR, GBV, and MHPSS data in a timely manner.
- Work closely with M&E Analyst (WGF) in preparing analysis dashboards and support the utilization of dashboards by programme staff for effectively using evidence-based information for results-based management.
- Participate in the collection of qualitative information, such as most significant change and human-interest stories, to generate information on good practices related to programme implementation and knowledge management.
- Support in the preparation and development of project documents, including proposals and various donor reports.
- Perform any other duties assigned by the supervisor

Qualifications and Experience:**Education:**

Completed Secondary Level Education required. First level university degree desirable.

Knowledge and Experience:

- 7 years of relevant experience in support to programme/project management.

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- Fluency in English is required.

Required Competencies:**Values:**

- Exemplifying integrity,
- Demonstrating commitment to UNFPA and the UN system,
- Embracing cultural diversity,
- Embracing change

Core Competencies:

- Achieving results,
- Being accountable,
- Developing and applying professional expertise/business acumen,
- Thinking analytically and strategically,
- Working in teams/managing ourselves and our relationships,
- Communicating for impact

Functional Competencies

- Advocacy/ Advancing a policy-oriented agenda
- Leveraging the resources of national governments and partners/ building strategic alliances and partnerships
- Delivering results-based programmes
- Internal and external communication and advocacy for results mobilization

Compensation and Benefits:

This position offers an attractive remuneration package including a competitive net salary plus health insurance and other benefits as applicable.

UNFPA Work Environment:

UNFPA provides a work environment that reflects the values of gender equality, diversity, integrity and healthy work-life balance. We are committed to ensuring gender parity in the organization and therefore encourage women to apply. Individuals from the LGBTQIA+ community, minority ethnic groups, indigenous populations, persons with disabilities, and other underrepresented groups are highly encouraged to apply. UNFPA promotes equal opportunities in terms of appointment, training, compensation and selection for all regardless of personal characteristics and dimensions of diversity. Diversity, Equity and Inclusion is at the heart of UNFPA's workforce - click [here](#) to learn more.

Disclaimer:

Selection and appointment may be subject to background and reference checks, medical clearance, visa issuance and other administrative requirements.

UNFPA does not charge any application, processing, training, interviewing, testing or other fee in connection with the application or recruitment process and does not concern itself with information on applicants' bank accounts.

Applicants for positions in the international Professional and higher categories, who hold permanent resident status in a country other than their country of nationality, may be required to renounce such status upon their appointment.

To apply for the post, please click the following links: This link is for the external applicants

<https://estm.fa.em2.oraclecloud.com/hcmUI/CandidateExperience/en/job/22439>