



United Nations Population Fund

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Job Description

Job Title	NATIONAL POST: Programme Analyst, SRHR, Nay Pyi Taw, Myanmar Country Office, NOB
Job ID	26975
Location	Asia and Pacific
Full/Part Time	Full-Time
Regular/Temporary	Regular

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Background Information

PLEASE NOTE THAT THIS VACANCY IS OPEN ONLY TO NATIONALS OF MYANMAR.

Duty Station: Nay Pyi Taw, Myanmar

Closing Date: 27 November 2019 (5 pm, Yangon Time)

Duration: One Year (renewable) [i]

[i] No expectancy of renewal in according with UN Staff Regulation 4.5.

Organizational Setting

The Position:

Under the overall guidance of the Deputy UNFPA Representative, with the direct supervision of the Assistant Representative, the incumbent will be responsible for the day-to-day implementation of SRHR related programme.

How you can make a difference:

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA's new strategic plan (2018-2021), focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices.

In a world where fundamental human rights are at risk, we need principled and ethical staff, who embody these international norms and standards, and who will defend them courageously and with full conviction.

UNFPA is seeking candidates that transform, inspire and deliver high impact and sustained results; we need staff who are transparent, exceptional in how they manage the resources entrusted to them and who commit to deliver excellence in programme results.

Job Purpose:

UNFPA's Fourth Country Programme Document (2018-2022) for Myanmar was approved by the Executive Board in September 2017. The Programme focuses on three key areas of intervention 1) sexual and reproductive health 2) gender equality and women's empowerment and 3) population dynamics. The proposed Country Programme is aligned with new UNFPA's Strategic Plan 2018-2021 and the first United Nations Development Assistance Framework (2018-2022). Youth and adolescents as well as gender equality and related human rights, are mainstreamed throughout the programme.

UNFPA has partnerships with the government departments, UN agencies, INGOs and local NGOs, foundations and research institutions. UNFPA has a presence in a number of priority states/regions, integrating development, peace building and humanitarian.

The Programme Analyst, SRHR, substantively contributes to the effective management of UNFPA activities in the areas of sexual and reproductive health and rights and gender equality and women's empowerment. S/he analyses and assesses relevant political, social and economic trends and provides substantive inputs to project formulation and evaluation, joint programming initiatives and national development frameworks. The Programme Analyst guides and facilitates the delivery of UNFPA's programmes by monitoring results achieved during implementation. S/he ensures and guides the appropriate application of systems and procedures and develops enhancements if necessary.

Main Tasks & Responsibilities

You would be responsible for:

- In close collaboration with the Maternal and Reproductive Health Division of the Department of Public Health, Ministry of Health and Sports, contributes substantively in strengthening Maternal Death Surveillance and Response Mechanism in Myanmar through continuous support on organizing MDSR review meetings regularly at Central, States and Regional levels and facilitating the townships with high maternal mortality in their efforts to reduce preventable maternal deaths
- In collaboration with Government counterparts, NGOs and other partners, contributes substantively to roll out the family planning trainings and distribution of the reproductive health commodities across the country in line with Government priorities and according to UNFPA programme policies and procedures.
- Assist the Maternal and Reproductive Health Division of the Department of Public Health, Ministry of Health and Sports, in keeping program records, as well as analysis and utilization of data and information for program improvement
- Ensures quality of programme / project design incorporating lessons learned, newly developed policies and best practices and establishing appropriate execution and monitoring mechanisms and systems.
- Analyzes and interprets the political, social and economic environment relevant to sexual and reproductive health, gender equality and adolescents and youth empowerment, and identifies opportunities for UNFPA assistance and intervention.
- Keeps abreast of new policy developments and strategies analyzing policy papers, strategy documents, national plans and development frameworks, and prepares briefs and inputs for policy dialogue, technical assistance coordination, and development frameworks.
- Expedites and coordinates project implementation establishing collaborative relationships with executing agencies, experts, government counterparts and other UN agencies facilitating timely and efficient delivery of project inputs and addressing training needs of project personnel.
- Assists advocacy and resource mobilization efforts of Country Office by preparing relevant documentation, i.e. project summaries, conference papers, speeches, donor profiles, and participating in donor meetings and public information events.

Qualifications and Experience**Education:**

Advanced degree in public health, medical studies, and/or other related social science field.

Knowledge and Experience:

- Minimum two years professional experience in the field of development and population activities, preferably in programme/ project management.
- Proven working experience in Sexual and Reproductive Health and Rights
- State of the art knowledge on Maternal Death Surveillance and Response System, family planning and contraceptive technologies
- Experiences of working with the Ministry of Health and Sports, State/ Regional Health Departments and Township Health Departments is an advantage.
- Knowledge of conflict sensitivity and do no harm approach is an asset.

Languages:

- Fluency in oral and written English and Myanmar is essential with ability to write clearly and concisely and to compose correspondence and documents in both languages.
- Knowledge of local languages in UNFPA target states and regions is an asset.

Required Competencies**Values:**

- Exemplifying integrity,
- Demonstrating commitment to UNFPA and the UN system,
- Embracing cultural diversity,
- Embracing change

Core Competencies:

- Achieving results,
- Being accountable,
- Developing and applying professional expertise/business acumen,
- Thinking analytically and strategically,
- Working in teams/managing ourselves and our relationships,
- Communicating for impact

Functional Competencies:

- Advocacy/ advancing a policy-oriented agenda
- Delivering results-based programmes
- Leveraging the resources of national governments and partners/ building strategic alliances and partnerships
- Internal and external communication and resource mobilization

Managerial Competencies (if applicable):

- Providing strategic focus
- Engaging internal/external partners
- Leading, developing and empowering people/ creating a culture of performance
- Making decisions and exercising judgment

UNFPA Work Environment

UNFPA provides a work environment that reflects the values of gender equality, teamwork, Embracing diversity in all its forms, integrity and a healthy balance of work and life. We are committed to maintaining our balanced gender distribution and therefore encourage women to apply. UNFPA promotes equal opportunities for all including persons with disabilities.

Disclaimer

WARNING TO APPLICANTS: UNFPA does not charge any application, processing, training, interviewing, testing or other fee in connection with the application or recruitment process. Should you have received a solicitation for the payment of a fee, please disregard it. Furthermore, please note that emblems, logos, names and addresses are easily copied and reproduced. Therefore, you are advised to apply particular care when submitting personal information on the web. Should you feel that you have received a fraudulent notice, letter or offer that makes use of the name or logo of UNFPA, you may submit a report through the UNFPA fraud hotline <http://www.unfpa.org/help/hotline.cfm>

HOW TO APPLY:

UNFPA has established an electronic application management system. This allows applicants to create a candidate profile, which can be updated regularly and submitted for more than one vacancy.

Download the Step by Step Guide to Applying in the E-Recruit System of UNFPA at <http://www.unfpa.org/employment>. Please print out the Guide for your reference during the registration and application process.

Notice: There is no application, processing or other fee at any stage of the application process. UNFPA does not solicit or screen for information in respect of HIV or AIDS and does not discriminate on the basis of HIV/AIDS status.

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