



## Job Description

<b>Job Title</b>	NATIONAL POST: Programme Analyst, SRHR and GBV, Lashio, Myanmar
<b>Job ID</b>	Country Office, NOB 24219
<b>Location</b>	Asia and Pacific
<b>Full/Part Time</b>	Full-Time
<b>Regular/Temporary</b>	Regular

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### Background Information

**PLEASE NOTE THAT THIS VACANCY IS OPEN ONLY TO NATIONALS OF MYANMAR.**

Duty Station: Lashio, Northern Shan State, Myanmar

Closing Date: 10 July 2019 (5 pm, Yangon Time)

Duation: One Year (renewable) [i]

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[i] No expectancy of renewal in according with UN Staff Regulation 4.5.

### Organizational Setting

The Programme Analyst (SRHR/GBV) analyses and assesses relevant political, social and economic trends, guiding and facilitating the delivery of UNFPA's programmes in northern Shan State.

You will report to the UNFPA Programme Specialist based in Myitkyina, Kachin State.

### Job Purpose

UNFPA's Fourth Country Programme Document (2018-2022) for Myanmar was approved by the Executive Board in September 2017. The Programme focuses on three key areas of intervention 1) sexual and reproductive health) 2) gender equality and women's empowerment and 3) population dynamics. The proposed Country Programme is aligned with new UNFPA's Strategic Plan (2018-2021) and the first United Nations Development Assistance Framework (2018-2022). Youth and adolescents as well as gender equality and related human rights, are mainstreamed throughout the programme. UNFPA has partnerships with the government departments, UN agencies, INGOs

and local NGOs, foundations and research institutions. UNFPA has a presence in a number of priority states/regions, integrating development, peace building and humanitarian work.

The Programme Analyst, SRHR/GBV, substantively contributes to the effective management of UNFPA activities in the areas of sexual and reproductive health, family planning, reduction of maternal mortality and gender-based violence prevention and response. S/he analyses and assesses relevant health, political, social and economic trends and provides helps to support delivery of programming across northern Shan State. The Programme Analyst, SRHR/GBV, guides and facilitates the delivery of UNFPA's programmes by closely monitoring program implementation results and achievement. The incumbent also provides technical, operational and coordination support to UNFPA's GBV programme and the GBV sub-sector in NSS. The Programme Analyst (SRHR/GBV) will work in close collaboration with national authorities, humanitarian and development agencies (UN, NGOs and INGOs) and civil society organizations to provide GBV coordination as appropriate. S/he ensures and guides the appropriate application of systems and procedures and develops enhancements if necessary.

The Programme Analyst, SRHR/GBV, will also have working relations with the operations and programme staff members, provide technical backstopping to the UNFPA field offices with the information on Gender Based Violence and Sexual and Reproductive Health and Rights in Myanmar and global updates.

Working within a large and complex Country Office (CO) environment, you will support the effective management of UNFPA activities in the areas of population and development, sexual reproductive health and rights and gender equality. Through substantive analysis and assessment of political, social and economic trends, you will contribute to project formulation and evaluation, joint programming initiatives and national development frameworks.

You will monitor results achieved during implementation, guiding the appropriate application of systems and procedures, and developing enhancements as required.

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### **Main Tasks & Responsibilities**

- In collaboration with Government counterparts, NGOs and other partners, contributing to the design and implementation of the country programme and its component projects, aligning with Government priorities and UNFPA programme policies and procedures.
- Ensuring appropriate monitoring and oversight mechanisms and systems are established and implemented.
- Analysing and interpreting the political, social and economic environment relevant to UNFPA activities, and identifying opportunities for UNFPA assistance and intervention.
- Assessing implications of new policy developments and strategies on programme execution, and ensuring their integration.
- Establishing collaborative relationships with executing agencies, experts, government counterparts and other UN agencies to facilitate timely and efficient delivery of project inputs.
- Applying standard guidelines and protocols such as IASC Guidelines for Integrating GBV Interventions in Humanitarian Settings, SRHR/GBV in humanitarian settings, and related instruments during assessment, planning and implementation of SRHR and GBV programming.
- Consolidating existing assessments on the GBV situation in that setting and/or engage the displaced, returnee and host populations in conducting relevant participatory analyses, rapid needs assessments, etc. of GBV.
- Developing/updating GBV and SRHR action plans in collaboration with various NSS actors and/or clusters/sectors in Lashio.
- Leading the GBV working group meeting on a monthly basis and work closely with SHD to establish SRHR working group where SHD and UNFPA will co-lead the meetings. Supporting the implementation of the GBVIMS as a key focal point in NSS.

- Contributing to the development/ strengthening of GBV humanitarian/recovery coordination mechanisms in place at state level.
- Assisting in implementing knowledge management strategies to capture lessons learned and best practices, sharing these with management for future planning supporting training needs of project personnel
- Supporting the advocacy and resource mobilisation strategy of the CO, by ensuring preparation of relevant documentation, i.e. project summaries, conference papers, speeches, donor profiles, and participating in related meetings and public events.
- Contributing to policy dialogue in relation to the advancement of Sexual and Reproductive Health including maternal health and the professionalization of midwifery.
- Overseeing the Lashio office, and providing technical and administrative assistance to volunteers and staff.
- Performing any other tasks and duties assigned by UNFPA

### **Qualifications and Experience**

#### **Education:**

Advanced degree in public health, medical studies, social work and/or other related social science discipline.

#### **Knowledge and Experience:**

- Two years professional experience in the field of maternal health or/and sexual and reproductive health and rights and/or gender-based violence prevention and response with experience in programme/ project management
- State of the art knowledge on sexual reproductive health and rights, maternal health, family planning and contraceptive technologies
- Field experience addressing/integrating gender, and/or sexual and reproductive health and reproductive rights issues in emergency and post conflict contexts
- Strong commitment to the mandate of the UN and UNFPA in Myanmar
- Experience of working with vulnerable communities is an asset.
- Practical experience in design, monitoring and evaluation of development projects
- Experience using office software packages and web-based management systems.
- Knowledge and understanding of conflict sensitivity and “do no harm” approach is an asset.

#### **Languages:**

- Fluency in oral and written English and Myanmar is essential, with ability to write clearly and concisely and to compose correspondence and documents in both languages.
- Knowledge of local language in UNFPA target states and regions is an asset.

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### **Required Competencies**

#### **Values:**

- Exemplifying integrity
- Demonstrating commitment to UNFPA and the UN system
- Embracing diversity in all its forms
- Embracing change

#### **Core Competencies:**

- Achieving Results
- Being Accountable
- Developing and Applying Professional Expertise/Business Acumen
- Thinking analytically and Strategically
- Working in Teams/Managing Ourselves and our Relationships
- Communicating for Impact

#### **Functional Competencies:**

- Advocacy/ Advancing a policy-oriented agenda
- Leveraging the resources of national governments and partners/ building strategic alliances and partnerships
- Delivering results-based programmes
- Internal and external communication and advocacy for results mobilisation

#### **Managerial Competencies:**

- Providing strategic focus,
- Engaging in internal/external partners and stakeholders,
- Leading, developing and empowering people, creating a culture of performance
- Making decisions and exercising judgment

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#### **UNFPA Work Environment**

UNFPA provides a work environment that reflects the values of gender equality, teamwork, Embracing diversity in all its forms, integrity and a healthy balance of work and life. We are committed to maintaining our balanced gender distribution and therefore encourage women to apply. UNFPA promotes equal opportunities for all including persons with disabilities.

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#### **Disclaimer**

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#### **HOW TO APPLY:**

UNFPA has established an electronic application management system. This allows applicants to create a candidate profile, which can be updated regularly and submitted for more than one vacancy.

Download the Step by Step Guide to Applying in the E-Recruit System of UNFPA at <http://www.unfpa.org/employment>. Please print out the Guide for your reference during the registration and application process.

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