**Vacancy Notice No. IC/2019- 003**

**Terms of Reference**

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| Assignment Title: | **National CSE (Comprehensive Sexuality Education) Consultant** |
| Duration | **Up to December 2019 (need basis)** |
| Duty Station: | **Nay Pyi Taw, Myanmar with occasional field visits if needed.** |
| Closing Date for Application: | **25 February 2019 (5 pm Yangon Time)** |
| Starting date of Assignment: | **As soon as possible** |

1. **PURPOSE OF CONSULTANCY**

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled.  UNFPA’s strategic plan (2018-2021), focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices.

In Myanmar, young people account for about 28 per cent of the total population. Young people include adolescents (aged 10-19) and youth (aged 15-24). Sexual and reproductive health is still considered a taboo subject, making it challenging for young people to access accurate information which helps them make informed choices for their future. The joint UNICEF/UNFPA programme ‘Health, Equality and Rights’ (HER; 2018-2023), funded by Global Affairs Canada, aims to strengthen sexual and reproductive health service delivery for adolescents and youth. Furthermore, within this programme UNFPA will support the development and implementation of Comprehensive Sexuality Education in Myanmar.

The Ministry of Education are currently revising the curriculum in primary and secondary school. Life skills education is included in the core curriculum and includes segments of sexuality education. This is an opportunity to improve life skills education and ensure a gender responsive, human rights based and comprehensive approach to sexuality education.

The UNFPA Myanmar Country Office is seeking a national consultant on Comprehensive Sexuality Education (CSE) to provide further technical support and guidance in the development of in and out of school CSE. The consultant will be responsible for developing tools for out of school CSE and assess the current situation for in-school CSE curriculum development. S/he will plan and implement advocacy efforts towards parliamentarians and ministries on CSE.

Working closely with the Ministry of Health and Sports and the Ministry of Education, the consultant will support the development of a peer education manual for out of school CSE and support capacity development on CSE. The consultant will also support UNFPA team in the implementation and monitoring of the HER Programme.

The national CSE consultant will work closely together with the International CSE Consultant and the SRHR team based at the Country Offices in Yangon and Nay Pyi Taw.

1. **SUPERVISION AND WORKING ARRANGEMENT**

The National CSE Consultant will work under the overall guidance of the UNFPA Myanmar Deputy Representative, with direct supervision of the SRHR Programme Specialist.

1. **SCOPE OF WORK**

The national consultant will be responsible for the following duties and in consultation with the deputy representative, assistant representative and the SRHR Specialist, will determine the prioritisation of activities:

The following activities will be undertaken:

In school CSE curriculum:

1. Support the international CSE consultant in the development of a roadmap and framework for how to include CSE into life skills curriculum, in primary and secondary school
2. Review the development of teacher’s lesson plan books and student books for grade 4, 7 and 10.
3. Assess to what extent CSE is already included in the scope of life skills and identify gaps that need to be filled for CSE
4. Suggest amendments and addition to learning outcomes to include CSE in KG (kinder garden), Grade 1-3 and 6.
5. Support and facilitate the development of a master trainer course for life skills together with the Ministry of Health and Sports and the Ministry of Education.
6. Advice on field testing of in-school CSE to facilitate feedback from students, parents, teachers and relevant stakeholders.

Out of school CSE

1. Review existing out-of school CSE training programmes, manuals and other materials (e.g. facilitation guides) of implementing partners to further inform strategy and programme for out-of-school youth.
2. Advise on the development of a strategy and programming guide for working with out of school CSE with the Ministry of Education, and together with the international CSE consultant support the development of out of school CSE curriculum including trainings, manuals, other materials (e.g facilitation guides) and M&E tools
3. Work closely with the Department of School Health at the Ministry of Health and Sports to develop a National Peer Education Manual; participate and support stakeholder meetings
4. Support facilitation and monitoring of out of school CSE trainings by implementing partners.
5. Advice on field testing of out of school CSE.
6. Ensure a system for meaningful engagement of young people in the process of development.

Advocacy for CSE

1. Conduct a comprehensive stakeholder analysis, and identify champions within MoHS, MoE and parliamentarians
2. Support facilitation of advocacy workshops and high level meetings.
3. Refine and translate CSE advocacy messages to parliamentarians, ministry and communities
4. Together with international consultant develop a more comprehensive advocacy and communication strategy for CSE
5. Support and oversee the initiation of the implementation of the advocacy and communication plan
6. Participate in the development of capacity development plan for key stakeholders, including ministry counterparts, and facilitate the implementation.
7. Work with youth focal point at UNFPA office with TWG and TSG on RMNCAH, capacity build on CSE
8. Support the initiation and implementation of a technical working group on CSE.

M&E

Advise on the development of a monitoring and evaluation tools for out of school CSE.

1. **EXPECTED DELIVERABLES**

The consultant will work with the SRHR Programme Specialist, the deputy representative and the Assistant Representative of the Myanmar country office to determine priority deliverables. At a minimum s/he will be responsible for delivering the following over the course of the consultancy. These deliverables will be done alongside adolescents and youth programme analyst to ensure sustainability and continuity of outcomes.

* Assessment of CSE inclusion in KG, grade 1-3 and 6
* Conducted information and sensitization meeting with key stakeholders, develop meeting report including findings and recommendations
* Support facilitation of high level advocacy meeting with parliamentarians, develop report including findings and recommendations
* Stakeholder analysis for advocacy on CSE
* Support the development a national peer education manual
* Provide input to a CSE advocacy and communication strategy
* Provide input to key Ministry of Education documents and strategies including curricula, textbooks, a costed implementation plan and capacity development strategies on CSE
* Participate in working group meetings and capacity build on CSE to government counterparts.
* Monthly progress reports

The national consultant will be responsible for conducting regular monitoring of the project and will report on a bi-weekly basis to the SRHR programme specialist and the Programme Specialist and provides monthly progress reports. In addition to maintaining deadlines for the key deliverables the consultant will provide a final report outlining achievements and recommendations.

The work of the national CSE consultant will be on a needs-basis, as per request of UNFPA Myanmar. The retainer contract will include up to 150 work days, over a period of 9,5 months (mid-March to 31 Dec 2019).

Payment will be made in up to 8 instalments upon accumulation and completion of 20 work days (or the end of the contract). There will be no penalty to the consultant nor to the regional office if all work days allotted in the contract are not used. Payment will only be for working days, and there will be no rolling over of unused days. A monthly tracking sheet will be used to track the utilization of allocated workdays.

1. **QUALIFICATIONS AND EXPERIENCE**

**Education**

* Master Degree in Public Health, Health, Demography, Social Sciences, Gender or other relevant field;

**Experience**

* At least 5 years’ experience in a related field and/or research;
* Experience in Sexual and Reproductive Health and Rights information and behavior change communication, experience in Comprehensive Sexuality Education is highly desirable;
* Demonstrated capacity in gender responsive programming;
* Organizational skills, has the ability to work independently and productively, with multiple stakeholders in a fast-paced environment;
* Excellent interpersonal and communication skills and has the ability to successfully and effectively liaise with people in a wide range of functions in a multi-cultural environment;
* Fluency in English and Burmese

1. **SERVICES TO BE PROVIDED BY UNFPA**

* UNFPA will provide an office space in Nay Pyi Taw at UNFPA Offices;
* UNFPA will provide access to printers and other presentation materials (projector, screen) at Yangon UNFPA Offices for official purpose;
* Consultant is expected to use his/her own laptop

**HOW TO APPLY**

Applicants with the required qualifications and experience should submit a written letter of application, a copy of curriculum vitae (CV), completed UN P11 form (<http://myanmar.unfpa.org/en/vacancies/un-p11-personal-history-form>) relevant education certificates and the names and contact information of three references.

Applications should be addressed to UNFPA Representative.

Attention: International Operations Manager, Room A07, UNFPA, No.6, Natmauk Road, Yangon.

Email: [hr.myanmar@unfpa.org](mailto:hr.myanmar@unfpa.org)