**Vacancy Notice No. IC/2019- 002**

**Terms of Reference**

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| Assignment Title: | **International CSE (Comprehensive Sexuality Education) Consultant** |
| Duration | **Up to December 2019 (need basis)** |
| Duty Station: | **Home based with regular missions to Nay Pyi Taw and Yangon, Myanmar. The consultant is expected to initially spend 2-3 weeks in Nay Pyi Taw.** |
| Closing Date for Application: | **25 February 2019 (5 pm Yangon Time)** |
| Starting date of Assignment: | **As soon as possible** |

1. **PURPOSE OF CONSULTANCY**

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled.  UNFPA’s strategic plan (2018-2021), focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices.

In Myanmar, young people account for about 28 per cent of the total population. Young people include adolescents (aged 10-19) and youth (aged 15-24). Sexual and reproductive health is still considered a taboo subject, making it challenging for young people to access accurate information which helps them make informed choices for their future. The joint UNICEF/UNFPA programme ‘Health, Equality and Rights’ (2018-2023), funded by Global Affairs Canada, aims to strengthen sexual and reproductive health service delivery for adolescents and youth. Furthermore, within this programme UNFPA will support the development and implementation of Comprehensive Sexuality Education in Myanmar.

The Ministry of Education are currently revising the curriculum in primary and secondary school. Life skills education is the core curriculum and includes segments of sexuality education. This is an opportunity to improve life skills education and ensure a gender responsive, human rights based and comprehensive approach to sexuality education.

The UNFPA Myanmar Country Office is seeking an International Specialist on Comprehensive Sexuality Education (CSE) to provide further technical support and guidance in the development of in and out of school CSE. The consultant will be responsible for preparing a road map for in-school curriculum development of CSE and initiating the implementation of the plan. In addition, the consultant will support the prepare and refine the CSE part of the HER-work plan of the full 5-year programme.

Together with the Ministry of Education the consultant will support the development the CSE curriculum for in school adolescents (and children) and the development of a costed implementation plan. This will include supporting the development of a plan for CSE training and capacity development for in-service and pre-service teachers. The consultant will provide support to the development and review the monitoring tools for CSE within the HER-programme. S/he will also be supporting the development of out of school CSE curriculum.

The international CSE consultant will work closely together with the national CSE consultant and SRHR team based at the Country Offices in Yangon and Nay Pyi Taw.

1. **SUPERVISION AND WORKING ARRANGEMENT**

The International CSE Consultant will work under the overall guidance of the UNFPA Myanmar Deputy Representative, with direct supervision of the SRHR Programme Specialist and in close collaboration with the Assistant Representative and Adolescent and Youth Analyst.

1. **SCOPE OF WORK**

The international consultant will be responsible for the following duties and in consultation with the deputy representative, assistant representative and the SRHR Specialist, will determine the prioritisation of activities:

The following activities will be undertaken:

In school CSE curriculum:

1. Develop a roadmap and framework for how to include CSE into life skills curriculum, for all grades in primary and secondary school (including e.g. guidelines for CSE inclusion, capacity development of curriculum development team on CSE)
2. Advise on the steps for a costed implementation plan of in school CSE.
3. Oversee the development of teacher’s lesson plan books and student books for grade 4, 7 and 10.
4. Support the development of a specific field pilot testing plan for life skills education for grade 4, 7 and 10
5. Support the national CSE consultant in the assessment of CSE inclusion in the already developed life skills curricula for grade 1-3 and 6
6. Advise on a capacity development plan for pre-service teachers training at teacher education colleges, including syllabus, textbooks and curriculum.
7. Advise on a capacity development plan for in-service teachers training, including on the job support and the training of master trainers
8. Together with Ministry of Health and Sports and the national consultant on CSE support life skills Master Trainers and the development of a teacher training course
9. Recommend further actions to support and improve delivery of CSE
10. Ensure a system for meaningful engagement of young people in the process of development.

Out of school CSE

1. Assessment of peer education work and development of a national peer education manual with the support of the national CSE consultant, together with School Health department at the Ministry of Health and Sports.
2. Lead the development of a strategy for out of school CSE.
3. Together with the national CSE consultant support the development of out of school CSE curriculum together with the Ministry of Education including trainings, manuals, other materials (e.g facilitation guides) and M&E tools

Advocacy for CSE

1. Support planning and facilitation of workshop with curriculum development team, subject wise committee and national curriculum committee.
2. Support high level advocacy meeting for parliamentarians
3. Support development of CSE advocacy messages to parliamentarians, ministries and communities
4. Support the development of a more comprehensive advocacy and communication strategy for CSE
5. Support development and roll out a capacity development plan for key stakeholders (MoHS, Department of School Health and the Ministry of Education, several departments).

M&E

1. Support the development of a monitoring and evaluation tools for in school and out of school CSE.
2. Develop a plan for and support field testing of in school CSE
3. Support the development of a plan for creating evidence for CSE in Myanmar
4. **EXPECTED DELIVERABLES**

The consultant will work with the Deputy Representative, SRHR Programme Specialist, Assistant Representative, Adolescent and Youth Analyst and SRHR Programme Analyst of the Myanmar country office to determine priority deliverables. At a minimum s/he will be responsible for delivering the following over the course of the consultancy. The international consultant will work in close collaboration with a national CSE consultant and adolescent and youth programme analyst to ensure sustainability and continuity of outcomes.

* A detailed work plan for the consultancy (Deadline: within the first two weeks)
* Roadmap/framework for CSE inclusion including implementation plan
* Provide input to key Ministry of Education documents and strategies including curricula, textbooks, a costed implementation plan and capacity development strategies
* Set up and support implementation of a capacity development plan for key stakeholders on development and implementation of CSE curriculum
* Monthly progress reports

The international consultant will be responsible for conducting regular monitoring of the project and will report on a bi-weekly basis to the SRHR programme specialist and the Programme Specialist. In addition to maintaining deadlines for the key deliverables the consultant will provide a final report outlining achievements and recommendations.

The work of the International CSE Specialist will be on a needs-basis, as per request of UNFPA Myanmar. The retainer contract will include up to 150 work days, over a period of 9,5 months (mid-March to 31 Dec 2019).

Payment will be made in up to 8 instalments upon accumulation and completion of 20 work days (or the end of the contract). There will be no penalty to the consultant nor to the regional office if all work days allotted in the contract are not used. Payment will only be for working days, and there will be no rolling over of unused days. A monthly tracking sheet will be used to track the utilization of allocated workdays.

The consultancy will be home based with regular missions to Nay Pyi Taw and Yangon, Myanmar. The consultant is expected to initially spend 2-3 weeks in Nay Pyi Taw.

1. **QUALIFICATIONS AND EXPERIENCE**

**Education**

* Advanced University Degree in public health, social science, demography, gender, international development, public administration, management or other related field;

**Experience**

* 10 years of increasingly responsible professional experience within the field of adolescent sexual and reproductive health and rights, of which five years at the international level, preferably within the Asia Pacific region;
* Solid knowledge and expertise on comprehensive sexuality education is required;
* Demonstrated experience in designing CSE curriculum, for primary, secondary school, teachers and trainers;
* Demonstrated experience of developing CSE tools; such as manuals, guidelines, textbooks and M&E tools;
* Proven ability to produce good-quality, demonstrable results is required;
* Programmatic experience, including programme development, planning, monitoring and reporting, is required;
* Experience with capacity building and developing trainings and training material is highly desirable;
* Solid experience of working closely with government is highly desirable

**Core Competencies**

* Ability to work within a team structure or in isolation, flexible, and can cope with stressful workloads and working with limited resources;
* Strong interpersonal skills and the ability to work within different cultural environments;
* Excellent verbal and writing skills in English are required.

1. **SERVICES TO BE PROVIDED BY UNFPA**

* UNFPA will provide an office space in Nay Pyi Taw at UNFPA Offices;
* UNFPA will provide access to printers and other presentation materials (projector, screen) at Nay Pyi Taw UNFPA Offices for official purpose;
* The consultant will use his/her own laptop

**HOW TO APPLY**

Applicants with the required qualifications and experience should submit a written letter of application, a copy of curriculum vitae (CV), completed UN P11 form (<http://myanmar.unfpa.org/en/vacancies/un-p11-personal-history-form>) relevant education certificates and the names and contact information of three references.

Applications should be addressed to UNFPA Representative.

Attention: International Operations Manager, Room A07, UNFPA, No.6, Natmauk Road, Yangon.

Email: [hr.myanmar@unfpa.org](mailto:hr.myanmar@unfpa.org)